

STATE OF TEXAS §  
COUNTIES OF POTTER §  
AND RANDALL §  
CITY OF AMARILLO §

On the 9th day of July, 2014, the Vineyards Public Improvement District (PID) Advisory Board met at 9:00 A.M. in Room 305, on the third floor of City Hall, 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following individuals present:

<u>MEMBERS</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	4	4
Thomas Nielsen, Jr.	4	4
Eric Nielsen	4	0

CITY OF AMARILLO STAFF  
Kathleen Collins, Comprehensive Planner

ITEM 1: Approval of the July 16, 2013 meeting minutes.  
Ms. Collins opened the meeting at 9:00 AM and asked if there were any corrections to the July 16, 2013 meeting minutes. Hearing none, Mr. Nielsen, Sr. moved to approve the minutes as presented, Mr. Nielsen, Jr. seconded the motion and minutes were unanimously approved.

ITEM 2: Discuss PID operations and maintenance.  
Ms. Collins noted The Vineyards PID has several median improvements which require operation and maintenance. Mr. Nielsen, Sr. mentioned he hired a landscape contractor, US Lawns, to maintain the common areas as well as show homes within this neighborhood. Ms. Collins stated the Planning Department has not received invoices for payment for the previous year's landscaping maintenance. Mr. Nielsen, Jr. stated he would discuss this issue with the landscape contractor later this afternoon.

ITEM 3: Consider for recommendation 2014/15 Budget and 5-Year Service Plan.  
Ms. Collins reviewed the 2014/15 budget and 5-year service plan by line item. Projected total maintenance and operations equal \$2,674 and revenue will total \$3,300. She mentioned property owner assessments were set at \$50.00 per platted lot. Mr. Nielsen, Sr. moved to approve the 2014/15 budget and 5-year service plan as presented. Mr. Nielsen, Jr. seconded the motion and both items were approved.

ITEM 4: Discuss reappointment of members whose terms expire September 30, 2014.  
The Advisory Board currently consists of three members, each serving one-year terms. After the 100<sup>th</sup> lot is platted, the Board will increase to five members, each serving three-year terms. Since this subdivision currently consists of 66 platted lots, Ms. Collins requested nominations of three members prior to September 1, 2014. Mr. Nielsen, Sr. and Mr. Nielsen, Jr. requested to be reappointed. Mr. Nielsen, Jr. stated the third member may include a project manager, someone who would be in the Amarillo area a majority of the time.

ITEM 5: Discuss future agenda items  
None

ITEM 6: Adjourn Meeting  
There being no further action, the meeting was adjourned at 9:19 AM.